

R0206  
BC314880 Las Vegas(NV) Bid Clu  
B6X3P0

HUMAN CAPITAL ENTERPRISE SYSTEMS  
VACANCY NOTICE

REQUESTED: 05/12/2008 13:10:13  
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THE UNITED STATES POSTAL SERVICE PROVIDES REASONABLE ACCOMMODATIONS TO QUALIFIED INDIVIDUALS WITH DISABILITIES. IF YOU NEED A REASONABLE ACCOMMODATION FOR ANY PART OF THE APPLICATION, BIDDING, INTERVIEW, AND/OR SELECTION PROCESS, PLEASE CONTACT THE OFFICE IDENTIFIED ON THE VACANCY ANNOUNCEMENT. THE DECISION ON GRANTING REASONABLE ACCOMMODATION WILL BE ON A CASE-BY-CASE BASIS.

Posting No: 8650 Clerk Opening Date : 05/15/2008 Closing Date : 05/24/2008

Clerk craft employee pay was increased effective 2/16/08 to reflect the one level upgrade pursuant to the 2006 APWU collective bargaining agreement. Upgraded position levels may not display on postings and award notices at this time. However, all placement actions generated as a result of this posting will reflect upgraded levels and pay.

Effective 4/26/08, employees may view accurate upgraded position levels on the automated bidding systems: KIOSKS, bidding computers, and eJob Bidding on www.liteblue.usps.com.

JOB ID: 95491267 2315-0063 MAIL PROCESSING CLERK P9 06 TOUR II LDC:11 EG:1=Full Time  
Vacant 01016551 DISTRIBUTION OPRNS UNIT TOUR LAS VEGAS  
- II

JOB SLOT COMMENTS: PRINCIPAL DUTY ASSIGNMENT: AUTOMATION. PERFORMS A VARIETY OF CLERK DUTIES REQUIRED TO PROCESS MAIL USING AUTOMATED MAIL PROCESSING EQUIPMENT OR MANUAL METHODS OF SORTATION AND DISTRIBUTION.  
CMS Job Slot ID: 9204940

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 1000-1830-30L-Tu-WeS

POSTING COMMENTS :

VACATED BY : Joan Duncheskie EMP ID: 103 ON DATE: 05/09/2008

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JOB ID: 95558548 2315-11XX GENERAL EXPEDITOR KP0015 P9 07 TOUR III LDC:17 EG:1=Full Time  
Vacant 01016555 DISTRIBUTION OPRNS UNIT TOUR LAS VEGAS  
- III

JOB SLOT COMMENTS: EXPEDITES INCOMING AND OUTGOING AUTOMATION MAIL. PERFORMS QUALITY CHECKS AND ASSISTS WITH THRUPUT TRACKING. OTHER DUTIES ASSIGNED BY SUPERVISOR.  
CMS Job Slot ID: 9176019

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 1700-0130-30L-Sa-SuS

POSTING COMMENTS :

VACATED BY : Celeste Sherrard EMP ID: 5198 ON DATE: 05/09/2008

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JOB ID: 95569974 2315-0063 MAIL PROCESSING CLERK P9 06 TOUR III LDC:11 EG:1=Full Time  
Vacant 01016555 DISTRIBUTION OPRNS UNIT TOUR LAS VEGAS  
- III

JOB SLOT COMMENTS: PRINCIPAL DUTY ASSIGNMENT: AFSM. PERFORMS A VARIETY OF CLERK DUTIES REQUIRED TO PROCESS MAIL USING AUTOMATED MAIL PROCESSING EQUIPMENT AND MANUAL METHODS OF SORTATION AND DISTRIBUTION.  
CMS Job Slot ID: 9255769

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 1630-0100-30L-Sa-SuS

POSTING COMMENTS :

VACATED BY : Carter Ruess EMP ID: 5146 ON DATE: 05/09/2008

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JOB ID:95673379 2315-0063 MAIL PROCESSING CLERK P9 06 TOUR II LDC:11 EG:1=Full Time  
Newly Established 01016551 DISTRIBUTION OPRNS UNIT TOUR LAS VEGAS  
- II

JOB SLOT COMMENTS: PRINCIPAL DUTY ASSIGNMENT: AUTOMATION. PERFORMS A VARIETY OF CLERK  
DUTIES REQUIRED TO PROCESS MAIL USING AUTOMATED MAIL PROCESSING  
EQUIPMENT OR MANUAL METHODS OF SORTATION AND DISTRIBUTION.  
CMS Job Slot ID: 9204936

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 1000-1830-30L-Su-MoS

POSTING COMMENTS :

VACATED BY : Jean Plahetka EMP ID: 6732 ON DATE: 05/09/2008

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JOB ID:95706260 2315-0063 MAIL PROCESSING CLERK P9 06 TOUR I LDC:11 EG:1=Full Time  
Newly Established 01016546 DISTRIBUTION UNIT TOUR - I LAS VEGAS

JOB SLOT COMMENTS: PRINCIPAL DUTY ASSIGNMENT: AFSM. PERFORMS A VARIETY OF CLERK DUTIES  
REQUIRED TO PROCESS MAIL USING AUTOMATED MAIL PROCESSING EQUIPMENT OR  
MANUAL METHODS OF SORTATION AND DISTRIBUTION.  
CMS Job Slot ID: 9146461

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 2300-0730-30L-Su-MoS

POSTING COMMENTS :

VACATED BY : Elizabeth Titus EMP ID: 7986 ON DATE: 05/02/2008

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JOB ID:95732258 2315-0063 MAIL PROCESSING CLERK P9 06 TOUR II LDC:11 EG:1=Full Time  
Vacant 01016551 DISTRIBUTION OPRNS UNIT TOUR LAS VEGAS  
- II

JOB SLOT COMMENTS: PRINCIPAL DUTY ASSIGNMENT: AUTOMATION. PERFORMS A VARIETY  
OF CLERK DUTIES REQUIRED TO PROCESS MAIL USING AUTOMATED  
MAIL PROCESSING EQUIPMENT OR MANUAL METHODS OF SORTATION  
AND DISTRIBUTION.  
CMS Job Slot ID: 9135344

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 1000-1830-30L-Su-MoS

POSTING COMMENTS :

VACATED BY : Diane Schaffer EMP ID: 7824 ON DATE: 05/09/2008

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JOB ID:95740108 2315-0063 MAIL PROCESSING CLERK P9 06 TOUR I LDC:14 EG:1=Full Time  
Newly Established 01016546 DISTRIBUTION UNIT TOUR - I LAS VEGAS

JOB SLOT COMMENTS: PRINCIPAL DUTY ASSIGNMENT: AFSM. PERFORMS A VARIETY OF CLERK DUTIES  
REQUIRED TO PROCESS MAIL USING AUTOMATED MAIL PROCESSING EQUIPMENT OR  
MANUAL METHODS OF SORTATION AND DISTRIBUTION.  
CMS Job Slot ID: 9137799

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 2300-0730-30L-Su-MoS

POSTING COMMENTS :

VACATED BY : Teresa Winger EMP ID: 6205 ON DATE: 04/25/2008

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JOB ID:95744067 2315-0063 MAIL PROCESSING CLERK P9 06 TOUR III LDC:14 EG:1=Full Time  
Newly Established 01016555 DISTRIBUTION OPRNS UNIT TOUR LAS VEGAS  
- III

JOB SLOT COMMENTS: PRINCIPAL DUTY ASSIGNMENT: OUTGOING/INCOMING FLATS. RELIEVES IN POSTAGE  
DUE WHEN NEEDED. OTHER DUTIES ASSIGNED BY SUPERVISOR.  
CMS Job Slot ID: 8894784

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 1500-2330-30L-Sa-SuS

POSTING COMMENTS :

VACATED BY : Wilbert Daniels EMP ID: 9420 ON DATE: 04/11/2008

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JOB ID: 95784515 2315-0063 MAIL PROCESSING CLERK P9 06 TOUR II LDC:11 EG:1=Full Time  
Newly Established 01016551 DISTRIBUTION OPRNS UNIT TOUR LAS VEGAS  
- II

JOB SLOT COMMENTS: PRINCIPAL DUTY ASSIGNMENT: AUTOMATION. PERFORMS A VARIETY OF CLERK  
DUTIES REQUIRED TO PROCESS MAIL USING AUTOMATED MAIL PROCESSING  
EQUIPMENT OR MANUAL METHODS OF SORTATION AND DISTRIBUTION.  
CMS Job Slot ID: 8999769

QUALIFICATIONS :

SECTION: WORK SCHEDULE: 1000-1830-30L-Tu-WeS

POSTING COMMENTS :

VACATED BY : Lynda Rufo EMP ID: 4714 ON DATE: 05/09/2008

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JOB ID: 95785905 2315-0063 MAIL PROCESSING CLERK P9 06 TOUR II LDC:11 EG:1=Full Time  
Vacant 01016551 DISTRIBUTION OPRNS UNIT TOUR LAS VEGAS  
- II

JOB SLOT COMMENTS: PRINCIPAL DUTY ASSIGNMENT: AUTOMATION. PERFORMS A VARIETY  
OF CLERK DUTIES REQUIRED TO PROCESS MAIL USING AUTOMATED  
MAIL PROCESSING EQUIPMENT OR MANUAL METHODS OF SORTATION  
AND DISTRIBUTION.  
CMS Job Slot ID: 9135349

QUALIFICATIONS :

SECTION: WORK SCHEDULE: 1000-1830-30L-Tu-WeS

POSTING COMMENTS :

VACATED BY : Daniel Santiago EMP ID: 9157 ON DATE: 05/09/2008

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JOB ID: 95880134 2315-0063 MAIL PROCESSING CLERK P9 06 TOUR I LDC:11 EG:1=Full Time  
Newly Established 01016546 DISTRIBUTION UNIT TOUR - I LAS VEGAS

JOB SLOT COMMENTS: PRINCIPAL DUTY ASSIGNMENT AFISM. PERFORMS A VARIETY OF CLERK DUTIES  
REQUIRED TO PROCESS MAIL USING AUTOMATED MAIL PROCESSING EQUIPMENT OR  
MANUAL METHODS OF SORTATION AND DISTRIBUTION.  
CMS Job Slot ID: 8999797

QUALIFICATIONS :

SECTION: WORK SCHEDULE: 2300-0730-30L-Su-MoS

POSTING COMMENTS :

VACATED BY : Richard Sjolie EMP ID: 9280 ON DATE: 01/11/2008

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JOB ID: 95478976 2315-0063 MAIL PROCESSING CLERK P9 06 TOUR III LDC:17 EG:1=Full Time  
Newly Established 00043258 MAIN DISTRIBUTION TOUR-III LAS VEGAS AMC

JOB SLOT COMMENTS: PRINCIPAL DUTY ASSIGNMENT: 050. RAMP CLERK RELIEF. OTHER DUTIES  
ASSIGNED BY SUPERVISOR. MUST COMPLETE POSTAL & AIRPORT DRIVER TRNG.  
\*\*MUST COMPLETE MCCARRAN AIRPORT SECURITY SCREENING AND OBTAIN AIRPORT  
BADGE PRIOR TO REPORTING FOR DUTY.\*\*  
CMS Job Slot ID: 9246055

QUALIFICATIONS : VALID STATE DRIVER'S LICENSE  
710 CLERICAL ABILITIES

SECTION: WORK SCHEDULE: 1500-2330-30L-Tu-WeS

POSTING COMMENTS :

VACATED BY : Frederick Ginelsa EMP ID: 6105 ON DATE: 05/09/2008

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JOB ID: 95716340 2315-11XX GENERAL EXPEDITOR KP0015 P9 07 TOUR II LDC:17 EG:1=Full Time  
Vacant 00043258 MAIN DISTRIBUTION TOUR-III LAS VEGAS AMC  
JOB SLOT COMMENTS: EXP THE DIST & DISPATCH OF MAIL PROCESSED AT AMC. OTHER  
DUTIES ASSND BY SUPV. MAINT. RECORDS OF HCR & PVS TRANSPOR-  
TATION PERFORMANCE. WORKS AVIATION SECURITY SCREEN \*\*\*MUST  
OBTAIN AIRPORT BADGE PRIOR TO REPORT FOR DUTY\*\* REP 8964196  
CMS Job Slot ID: 9170218

QUALIFICATIONS :

SECTION: WORK SCHEDULE: 1500-2330-30L-Su-MoS

POSTING COMMENTS :

VACATED BY : Patrick Beairsto EMP ID: 5719 ON DATE: 05/09/2008

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JOB ID: 95824622 2315-0063 MAIL PROCESSING CLERK P9 06 TOUR III LDC:17 EG:1=Full Time  
Newly Established 00043258 MAIN DISTRIBUTION TOUR-III LAS VEGAS AMC  
JOB SLOT COMMENTS: PRINCIPAL DUTY ASSIGNMENT: 050/051. ASSISTS IN EXPEDITING OUTGOING  
PRIORITY MAIL, HAZMAT & TARGET MAIL. \*\*MUST COMPLETE MCCARRAN AIRPORT  
SECURITY SCREENING & OBTAIN AIRPORT BADGE PRIOR TO REPORTING FOR DUTY.  
CMS Job Slot ID: 9246060

QUALIFICATIONS :

SECTION: WORK SCHEDULE: 1800-0230-30L-Sa-FrS

POSTING COMMENTS :

VACATED BY : Anthony Coronel EMP ID: 9955 ON DATE: 04/11/2008

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JOB ID: 95544008 2320-28XX BULK MAIL TECH KP0015 P9 07 TOUR II LDC:79 EG:1=Full Time  
Newly Established 00045941 BUSINESS MAIL ENTRY LAS VEGAS  
JOB SLOT COMMENTS: ACCEPTS , CLASSIFIES, WEIGHS, COMPUTES & RECEIVES CHARGE ABLE POSTAGE ON  
PERMIT MAILINGS OF ALL CLASSES. DMUS AS NEEDED. CLOSE-OUT DUTIES. WILL  
WORK IN PLANT WHEN NOT NEEDED IN BMEU. OTHER DUTIES ASSN'D BY SUPV.  
REPLACES JOB 8142678. 425 BUSINESS MAIL ENTRY PREREQ V1.2. MUST ATTEND  
TRAINING IN NORMAN OK. CMS Job Slot ID: 9230849

QUALIFICATIONS : VALID STATE DRIVER'S LICENSE

425 BUSINESS MAIL ENTRY PREREQ (V1.2)  
427 BUSINESS MAIL ACADEMY EXAM

SECTION:

WORK SCHEDULE: 0830-1730-60L-Sa-SuS

POSTING COMMENTS :

VACATED BY : Ruben Aguilar EMP ID: 4671 ON DATE: 05/09/2008

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JOB ID: 95576270 2320-28XX BULK MAIL TECH KP0015 P9 07 TOUR III LDC:79 EG:1=Full Time  
Vacant 00045941 BUSINESS MAIL ENTRY LAS VEGAS  
JOB SLOT COMMENTS: ACCEPTS, VERIFIES, CLASSIFIES, & COMPUTES POSTAGE ON  
DOMESTIC & INT'L MAIL. WORKS WITH DETACHED MAIL UNIT AS  
NEEDED. PERFORMS CLOSE-OUT DUTIES. DEAL WITH PEOPLE &  
WORK W/O SUPV. WHEN NOT NEEDED IN BMEU WILL WORK IN PLANT.  
MUST ATTEND TRAINING IN NORMAN OKLAHOMA.  
CMS Job Slot ID: 9230963

QUALIFICATIONS : VALID STATE DRIVER'S LICENSE

425 BUSINESS MAIL ENTRY PREREQ (V1.2)  
427 BUSINESS MAIL ACADEMY EXAM

SECTION:

WORK SCHEDULE: 1530-0000-30L-Sa-SuS

POSTING COMMENTS :

VACATED BY : John Sanders EMP ID: 8263 ON DATE: 04/25/2008

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JOB ID:70183901 2320-0003 SALES,SVCS/DISTRIBUTION P9 06 TOUR II LDC:45 EG:1=Full Time  
ASSOC

Newly Established 01017538 RED ROCK SERVICES UNIT RED ROCK VISTA  
JOB SLOT COMMENTS: STEP 2 GRIEVANCE SETTLEMENT 3/28/08 - SEE ATTACHED (CMS BID #9081769).  
SECTION NAME: LAS-RED ROCK STA OPERATIONS WO

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION: WORK SCHEDULE: 0900-1800-60L-Su-FrS

POSTING COMMENTS :

VACATED BY : EMP ID: ON DATE:

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JOB ID:95515527 2315-0063 MAIL PROCESSING CLERK P9 06 TOUR II LDC:43 EG:1=Full Time  
Vacant 01017532 SILVERADO SERVICES UNIT SILVERADO STATION

JOB SLOT COMMENTS: DIST & OTHER DUTIES ASSIGNED BY SUPV. UBBM, HOT CASE,RTS, EMPTY EQUIP.  
(RCK0310) PRIMARY SCHEME: 89183. SECONDARY SCHEMES: 89123. UPON QUAL ON  
PRIM SCH, EMP WILL BE AWARDED/PLACED IN JOB. SEC(NON-ESS) SCH TRNG ON-  
THE-CLOCK. CMS Job Slot ID: 9156864

QUALIFICATIONS : 89183

SECTION: WORK SCHEDULE: 0400-1230-30L-Sa-FrS

POSTING COMMENTS :

TOTAL SCHEME DEFERMENT DAYS:046

VACATED BY : Jacquie Castro EMP ID: 9036 ON DATE: 05/09/2008

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JOB ID:95554874 2315-0063 MAIL PROCESSING CLERK P9 06 TOUR II LDC:43 EG:1=Full Time  
Newly Established 01017532 SILVERADO SERVICES UNIT SILVERADO STATION

JOB SLOT COMMENTS: DISTRIBUTION. OTHER DUTIES ASSIGNED BY SUPV.  
CMS Job Slot ID: 9232112

QUALIFICATIONS : 89123  
89141

SECTION: WORK SCHEDULE: 0300-1130-30L-Sa-SuS

POSTING COMMENTS :

TOTAL SCHEME DEFERMENT DAYS:095

VACATED BY : Filipina Gonzales EMP ID: 4384 ON DATE: 04/11/2008

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JOB ID:95881128 2320-0003 SALES,SVCS/DISTRIBUTION P9 06 TOUR II LDC:45 EG:1=Full Time  
ASSOC

Newly Established 01017542 WESTRIDGE SERVICES UNIT WESTRIDGE  
JOB SLOT COMMENTS: SALES SVCS/DIST ASSOC.CARRIER CHECK-OUT. GENERAL STATION  
PROCEDURES. OTHER DUTIES ASSIGNED BY SUPERVISOR.  
WINDOW RELIEF AS NEEDED.  
CMS Job Slot ID: 9258812

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION: WORK SCHEDULE: 0700-1600-60L-Su-TuS

POSTING COMMENTS :

VACATED BY : Darlene Singleterry EMP ID: 6898 ON DATE: 04/01/2008

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